

 **Manual Patient Handling (MAPO)**  
Surgical Unit

Task/Area:

Company/Center:

Date:

Observations:

Type:

Checklist

Analytical

General

Total number of operators who perform Manual Patient Handling:

Number of operators who perform Manual Patient Handling in 24 hours (OP):

Nurses			Assistants			Porters		
M	E	N	M	E	N	M	E	N

Intervención typology:

Intervention typology	General Anesthesia (GA)	Local Anesthesia (LA)	Number of procedures requiring patient handling (NS) (GA+LA)

## Maneuvers

Manual Patient Handling Tasks	No. of lifts general anesthesia						No. of lifts local anesthesia					
	Manuals			Aided			Manuals			Aided		
	M	E	N	M	E	N	M	E	N	M	E	N
Working shifts												
Bed to stretcher												
Stretcher to operating table												
Operating table to stretcher												
Stretcher to bed												
Stretcher to stretcher												
From prone to supine												
Observations:												

## Training

Was there any specific <b>TRAINING</b> in Manual Patient Handling?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>INFORMATION</b> (use of equipment or informative brochures)
If the answer is YES How many months ago?		Was there any training in the use of equipment? <input type="checkbox"/> Yes <input type="checkbox"/> No
How many hours/operator?		Where any informative brochures on Manual Patient Handling delivered? <input type="checkbox"/> Yes <input type="checkbox"/> No
How many operators?		If the answer is YES How many operators? <input type="checkbox"/> Yes <input type="checkbox"/> No
Was the effectiveness of the training/information verified?		<input type="checkbox"/> Yes <input type="checkbox"/> No



The following tabs should be completed ONLY if ANALYTICAL mode is chosen

**Stretchers**

<b>Total number of stretchers</b>	
<b>Characteristics of ergonomic inadequacy</b>	<b>Number</b>
Malfunctioning brakes	
Not height-adjustable	
Inadequate side bars (they are an obstacle)	
Need to perform partial manual liftings	

**Operating rooms**

<b>Total number of operating rooms</b>	
<b>Characteristics of ergonomic inadequacy</b>	<b>Number</b>
Operating table with side rails	
Non removable rails	
Inadequate space for use of aids	